

## REGISTRATION FOR A PLACE IN MUNICIPAL MULTI-ACCUEIL

### ORIGINAL DOCUMENTS TO PROVIDE US

- Copy of parent 's ID Card or family record book
- 2 certificates of residency **less than 3 months** :electricity bill, rent receipt, sale agreement, title deed, rental agreement + last local residence tax or real estate tax
- CAF certificate (**less than 3 months**)
- Tax notice from the year N-2 (example : for the school year 2017/2018, the tax notice of the income 2015)
- Parent's social insurance number
- Employers contact and last pay check, or, certificate of employment
- **If one of the parents is without a professional activity, please provide us with a certificate of the current situation (Pole Employ, student, training...)**

### In case of child with disability

- Certificate A.E.E.H. for the family whose one of children is concerned

### About non-beneficiary families to the C.A.F.

- For special systems as : EDF, SNCF, MSA, provide us the certificate from the special system indicating the name of the children as well as the last income notice

### In case of single parenthood (separation or divorce...)

- Extract of the legal document (**original and a copy**)and or the agreement in case of divorce by mutual consent mentioning the rules of the parental authority
- Certificate of residency and contact information (phone, e-mail) **of each** parent

### In case of lodging (except Samu Social, association)

- Previously, get a certificate of lodging delivered by the Maison de la Famille or downloading city's web site. The certificate must be signed by the host and the person whose house you will staying with after **meeting the local police on an appointment**
- 1 certificate of residency from the host with ID card.

**Without these documents, the registration will not be possible.**