

SCHOOL REGISTRATION

ORIGINAL DOCUMENTS TO PROVIDE US

- Family record book or parent's ID Card and integral copy of the child birth certificate
- Health book with vaccines up to date
- 2 certificates of residency **less than 3 months** : electricity bill, rent receipt, sale agreement, title deed, rental agreement + last local residence tax or real estate tax
- CAF certificate **less than 3 months**
- Tax notice from the year N-2 (example : for the school year 2017/2018, the tax notice of the income 2015)
- Parent's social insurance number
- Family doctor contact taking care of the child (name, address, phone)
- Employers contact and last pay check, or, certificate of employment
- **If one of the parents is without a professional activity, please provide us with a certificate of the current situation (Pole Employ, student, training...)**
- Persons authorized to come and pick up the child at school (name, first name, phone, address, relationship)

If the child is already at school

- A school certificate (delivered by the school's headmaster)
- A school certificate (required by the school's headmaster)

In case of child with disability

- Certificate A.E.E.H. for the families whose one of children is concerned

About non-beneficiary families to the C.A.F.

- For special systems as : EDF, SNCF, MSA, provide us the certificate from the special system indicating the name of the children as well as the last income notice

In case of single parenthood (separation or divorce...)

- Extract of the legal document (**original and copy**) and or the agreement in case of divorce by mutual consent mentioning the rules of the parental authority recapitulating the custody arrangements within schedules (date to date) for the curricular and extra-curricular activities (holidays)
- Certificate of residency and contact information (phone, e-mail) **of each** parent

In case of lodging (except Samu Social, Croix Rouge, association...)

- Previously, get a certificate of lodging delivered by the Maison de la Famille or downloading city's web site. The certificate must be signed by the host and the person whose house you will staying with after **meeting the local police on an appointment**
- 1 certificate of residency from the host with ID car.

Without these documents, the registration will not be possible